



BOARD OF DIRECTORS

SPECIAL MEETING

November 21, 2024

FILED

NOTICE OF SPECIAL MEETING

11/14/2024 2:30:45 PM

STACEY KEMP
COUNTY CLERK
COLLIN COUNTY, TEXAS
BY : KG DEPUTY

BOARD OF DIRECTORS

of the

COLLIN CENTRAL APPRAISAL DISTRICT

CENTRAL APPRAISAL DISTRICT OFFICE

**250 ELDORADO PARKWAY, DR. LEO FITZGERALD BOARD ROOM
MCKINNEY, TEXAS 75069**

Notice is hereby given that on the 21st day of November 2024, at 7:00 a.m., the Board of Directors of the Collin Central Appraisal District will hold a meeting at the Central Appraisal District Office, 250 Eldorado Parkway, McKinney, Texas 75069. The Board Chairman will direct the meeting from the District's office, in the Dr. Leo Fitzgerald board room. Board members and the public may attend in person or connect via the telephone number and conference ID below. The chief appraiser and selected staff will attend in person, with other members of the District's staff connecting from their individual offices or from a remote location. Board members, staff and the public will have telephone access by dialing 1-833 304-4846, at which time they will be prompted to enter the Phone Conference ID: 931 697 701#. Telephonic access will be available at 7:00 a.m. until the meeting is adjourned by the Board Chairman. The subjects discussed are listed on the agenda which is attached to and made a part of this notice. The Board's agenda packet is available on the District's public website: <https://collincad.org/boards/bod>. On this 14th day of November 2024, this notice was filed with the County Clerk of Collin County, Texas.



Marty Wright
Chief Appraiser
Phone: (469) 742-9200



AGENDA

BOARD OF DIRECTORS SPECIAL MEETING

**CENTRAL APPRAISAL DISTRICT OFFICE
250 ELDORADO PARKWAY, DR. LEO FITZGERALD BOARD ROOM
MCKINNEY, TEXAS 75069**

A. CALL TO ORDER

1. Announcement by presiding officer whether the meeting has been posted in the manner required by law.
2. Roll Call: Announcement by presiding officer whether a quorum is present.

B. EXECUTIVE SESSION

1. Consultation with attorney regarding pending or contemplated litigation, and/or a matter in which the duty of the attorneys to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with [the Texas Open Meetings Act]. Pursuant to Texas Open Meetings Act, Section 551.071.
2. Deliberation regarding real property. Pursuant to Texas Open Meetings Act, Section 551.072.
3. Personnel matters. Pursuant to Texas Open Meetings Act, Section 551.074.

C. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

1. Action on items pertaining to litigation, if any.
2. Action on items pertaining to real property, if any.
3. Action on items pertaining to personnel, if any.

D. CONSENT AGENDA

The Consent Agenda will be acted upon in one motion and contains items which are routine and typically noncontroversial. Items may be removed from this agenda for individual discussion by a Board Member, the Chief Appraiser or any citizen.

1. Approval of minutes from the October 24, 2024 regular meeting.

2. Review of October 2024 bills.
3. Review of October 2024 financial reports.
4. Review and sign checks for approved purchases requiring Board signature.
5. Review report of October 2024 checks and electronic transfers greater than \$25,000.

END OF CONSENT AGENDA

E. REGULAR AGENDA

1. Receive recommendation and vote on the 2025 Printing & Mailing Services.
2. Receive recommendation and vote on appointing the District's 2025 Taxpayer Liaison Officer (TLO).
3. Receive recommendation and vote on appointing the 2025 Appraisal Review Board Membership.

F. REPORTS

1. Taxpayer Liaison Officer Report.

G. CHIEF APPRAISER'S REPORT

1. General Comments.

H. AUDIENCE

Receive public comments. Five minute limit per speaker, unless extended by Board vote.

I. ANNOUNCEMENT OF NEXT REGULAR SCHEDULED MEETING

J. ADJOURNMENT

MINUTES

BOARD OF DIRECTORS COLLIN CENTRAL APPRAISAL DISTRICT

Thursday, October 24, 2024

MEETING LOCATION: CENTRAL APPRAISAL DISTRICT OFFICE
250 Eldorado Parkway, Dr. Leo Fitzgerald
Board Room
McKinney, Texas 75069

MEMBERS PRESENT: Brian Mantzey, Ronald Kelley, Richard Grady,
Veronica Yost, Robert Philo, Andrew Cook

MEMBERS ABSENT: Kenneth Maun, Clint Pruett, Sumbel Zeb

APPROVAL OF MINUTES:

Chairman

Secretary

NATURE OF BUSINESS

A. CALL TO ORDER

1. Announcement by presiding officer whether the meeting has been posted in the manner required by law.
Discussion: Meeting was called to order by Chairman Mantzey, and he announced that the meeting had been posted in the time and manner required by law.
Motion: Yes 0, No 0, Abstained 0
Motion By: None Second By: None
2. Roll Call: Announcement by presiding officer whether a quorum is present.
Discussion: The Chairman announced that a quorum was present.
Motion: Yes 0, No 0, Abstained 0
Motion By: None Second By: None

B. EXECUTIVE SESSION

No executive session was needed for this meeting.

C. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No Action taken regarding litigation, real property and/or personnel.

D. CONSENT AGENDA

The Consent Agenda will be acted upon in one motion and contains items which are routine and typically noncontroversial. Items may be removed from this agenda for individual discussion by a Board Member, the Chief Appraiser or any citizen.

Motion by Richard Grady to accept reports and approve action items contained in consent agenda. Seconded by Ronald Kelley. Motion carried.

1. Approval of minutes from the September 26, 2024 regular meeting.

Discussion: Action taken: Board approved minutes from September 26, 2024, regular meeting.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Ronald Kelley

2. Review of September 2024 bills.

Discussion: Action taken: Board reviewed the September 2024 bills.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Ronald Kelley

3. Review of September 2024 financial reports.

Discussion: Action taken: Board reviewed and accepted the September 2024 financial reports.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Ronald Kelley

4. Review and sign checks for approved purchases requiring Board signature.

Discussion: Action taken: There were no checks at this meeting needing to be signed by Chairman, Brian Mantzey.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Ronald Kelley

5. Review report of September 2024 checks and electronic transfers greater than \$25,000.

Discussion: Action taken: Board reviewed and accepted the September 2024 report of checks and electronic transfers greater than \$25,000.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Ronald Kelley

E. REGULAR AGENDA

1. Receive recommendation and vote on District's Phone System Migration.

Discussion: The Board received Ryan Matthews, Deputy Chief Appraiser - Technology, recommendation requesting approval to move forward with the phone system migration. Following discussion, Richard Grady motioned to approve. Seconded by Robert Philo. Motion carried.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Robert Philo

2. Receive recommendation and discuss the District's 2025 health insurance carriers, including option for employees to select from either a High Deductible Health Plan (HDHP), with a Health Savings Account (HSA) or traditional PPO medical plan, with medical reimbursement.

Discussion: Ryan Hanratty - Swingle Collins & Associates addressed the Board with a summary of the 2025 employee insurance. The report presented a recommendation to remain with the District's 2024 current health insurance carriers for 2025. In response to Mr. Kelley's questions, Mr. Wright explained the comparison of 2024 to 2025 benefits. Mr. Hanratty confirmed no changes to the contract.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

3. Review and discuss changes on Medical Reimbursement, Policy #1001 for 2025, for employees selecting traditional PPO medical plan.

Discussion: Chief Appraiser, Marty Wright, presented to the Board the changes to medical reimbursement, Policy #1001 for 2025.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

4. Review and discuss changes on District's HSA Contribution, Policy #1005 for 2025, for employees selecting HDHP with Health Savings Account.

Discussion: Chief Appraiser, Marty Wright, presented to the Board the changes to the District's Health Savings Account contribution, Policy #1005 for 2025.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

5. Receive recommendation and vote on Resolution # 2024-90, group insurance carriers.

Discussion: The Board received Chief Appraiser, Marty Wright's recommendation and voted to approve Resolution #2024-90, group insurance carriers. Motion by Ronald Kelley. Seconded by Veronica Yost. Mr. Philo abstained his vote due to his daughter's employment with Blue Cross Blue Shield Insurance.

Motion: Yes 4, No 0, Abstained 1

Motion By: Ronald Kelley

Second By: Veronica Yost

6. Receive recommendation and vote on Resolution # 2024-1140, Board Policy #1001.

Discussion: The Board received Chief Appraiser, Marty Wright's recommendation and voted to approve the proposed changes to Policy #1001 for 2025, for employees selecting traditional PPO medical plan. Motion by Veronica Yost to adopt Resolution #2024-1140 regarding the reimbursements of medical, dental and vision expenses for employees only. Seconded by Robert Philo. Motion carried.

Motion:

Yes 5, No 0, Abstained 0

Motion By: Veronica Yost

Second By: Robert Philo

7. Receive recommendation and vote on Resolution # 2024-1141, Board Policy #1005.

Discussion: The Board received Chief Appraiser, Marty Wright's recommendation and voted to approve proposed changes to Policy #1005. Motion by Veronica Yost to adopt Resolution #2024-1141 regarding contributions to employees' Health Savings Accounts for 2025. Seconded by Andrew Cook. Motion carried.

Motion:

Yes 5, No 0, Abstained 0

Motion By: Veronica Yost

Second By: Andrew Cook

8. Discuss year-end 2024 audit and vote on authorizing the Board Chairman to execute a letter of engagement with Vail & Park, P.C.

Discussion: After discussing the District's year-end 2024 financial audit, Mr. Swanson confirmed the rotation of staff with Vail & Park, P.C. A motion was made by Richard Grady to authorize the Board Chairman to execute a letter of engagement with Vail & Park, P.C. Seconded by Ronald Kelley. Motion carried.

Motion:

Yes 5, No 0, Abstained 0

Motion By: Richard Grady

Second By: Ronald Kelley

9. Receive recommendation and discuss line-item transfers within the 2024 Budget.

Discussion: The Board received Brian Swanson's, Deputy of Business Operations & Compliance, recommendation to authorize line-item transfers with the 2024 Budget as presented. Following discussion, Mr. Swanson addressed the increase in legal expenses due to an increase of over 800 lawsuits for 2024.

Motion:

Yes 0, No 0, Abstained 0

Motion By: None

Second By: None

10. Receive recommendation and vote on Resolution # 2024-1142, line-item transfers.

Discussion: The Board voted to approve Mr. Swanson's recommendation to authorize line-item transfers within the 2024 budget. Mr. Grady motioned to approve Resolution #2024-1142. The motion was seconded by Mr. Cook. Motion carried.

Motion: Yes 5, No 0, Abstained 0

Motion By: Richard Grady Second By: Andrew Cook

F. REPORTS

1. Taxpayer Liaison Officer Report

Discussion: Chris Nickell, Taxpayer Liaison Officer, presented the TLO Monthly Status Report. There were 44 (2 were mailed), all positive, Customer Service Surveys received in September. Mr. Nickell also presented the Monthly TDLR Status Report. There were no new issues to report. Following discussion, Mr. Manztey requested a committee of 2 public appointed board members to review ARB resumes and applications.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

2. 2024 ARB Chairman Report

Discussion: ARB Chairman, George Chollar, presented the ARB Status Report providing a summary of the ARB activities and membership for 2024. Mr. Chollar presented the progress for the selection of new and reapplying ARB members, along with a brief overview of plans for 2025. Mr. Chollar addressed questions by the board regarding the increase of agent protests.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

3. 3rd Qtr 2024 Binding Arbitration Report

Discussion: Teresa Justus, ARB & Agent Services Manager, presented the 3rd Quarter Arbitration Report.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

4. 3rd Qtr 2024 Investment/Collateral Report

Discussion: Jamie Hobbs, presented the 3rd Quarter 2024 Investment and Collateral Report.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

5. 3rd Qtr 2024 Vendor Report

Discussion: Mr. Swanson presented the 3rd Quarter 2024 Vendor Report.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

6. Distict's New Generator Report

Discussion: Mr. Swanson addressed the Board with an update on the generator installation report.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

7. Board of Directors Election Report

Discussion: Mr. Swanson addressed the Board with an update on the Board of Directors election, one-year term beginning January 1, 2025. The names of the nominees were presented.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

8. 3rd Qtr 2024 Litigation Report

Discussion: Mr. Swanson presented the 3rd Quarter 2024 Litigation Report update.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

9. Litigation Cost Report

Discussion: Ms. Swanson also presented the Litigation Cost Report, Legal Expense Summary YTD as of 10/11/2024.

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

G. CHIEF APPRAISER'S REPORT

1. General Comments

Discussion:

Motion: Yes 0, No 0, Abstained 0

Motion By: None Second By: None

H. AUDIENCE

Receive public comments. Five minute limit per speaker, unless extended by Board vote.

George Chollar, ARB Chairman
Ryan Hanratty, Shareholder/Benefits Advisor, Swingle, Collins & Associates
Jamie Hobbs, Valley View Consulting

I. ANNOUNCEMENT OF NEXT REGULAR SCHEDULED MEETING

The next meeting is to be held on the date and at the time listed below. The meeting will be held at 250 Eldorado Pkwy., Dr. Leo Fitzgerald Board Room, McKinney, Texas
Thursday, November 21, 2024
7:00 a.m.

J. ADJOURNMENT

Chairman, Brian Mantzey, announced that the Board had concluded its business and the meeting was adjourned. The meeting adjourned at 8:34 a.m. Motion was made by Richard Grady. Seconded by Veronica Yost. Motion carried.

COLLIN CENTRAL APPRAISAL DISTRICT
Board of Directors Check Detail Report
October 2024

Num	Date	Name	Amount
Oct 24			
ACH	10/01/2024	TCDRS	-400,000.00
ACH	10/15/2024	TCDRS	-171,869.45
ACH	10/11/2024	ADP INC	-4,084.36
ACH	10/18/2024	RIPPEY, STEPHANIE	-200.00
ACH	10/25/2024	NCR PAYMENT SOLUTION, FL LLC	-150.00
ACH	10/29/2024	PITNEY BOWES RESERVE ACCOUNT	-20,000.00
ACH	10/31/2024	DEX IMAGING	-2,843.47
WIRE	10/02/2024	U BANK	-4,000,000.00
6294	10/02/2024	CITY OF MCKINNEY POLICE DEPARTMENT	-100.00
6295	10/03/2024	AFFILIATED COM-NET, INC.	-1,561.49
6296	10/03/2024	CAPITOL APPRAISAL GROUP, LLC	-5,635.00
6297	10/03/2024	CAVE-BERNAL, STEPHANIE	-709.50
6298	10/03/2024	DSS	-92.40
6299	10/03/2024	DSS FIRE INC	-90.00
6300	10/03/2024	GRAYSON CAD	-290.00
6301	10/03/2024	IN BLOOM	-91.00
6302	10/03/2024	PROSTAR SERVICES, INC	-1,017.55
6303	10/03/2024	SAM'S CLUB	-124.19
6304	10/03/2024	SHI GOVERNMENT SOLUTIONS	-1,509.12
6305	10/03/2024	THE EXEMPTION PROJECT, INC.	-42,375.00
6306	10/03/2024	UBISTOR, INC.	-4,942.40
6307	10/08/2024	AT&T - MAIN LOCAL	-2,083.70
6308	10/08/2024	AT&T - MAIN LOCAL	-253.10
6309	10/08/2024	DELL MARKETING	-9,315.72
6310	10/08/2024	IN BLOOM	-91.00
6311	10/08/2024	MYPRINTCHOICE	-70.00
6312	10/08/2024	SHRED-IT USA LLC	-271.85
6313	10/08/2024	TEXAS ARCHIVES	-124.46
6314	10/15/2024	AT&T - FIBER	-51.78
6315	10/15/2024	BLUECROSS BLUESHIELD (LIFE&STLT)	-11,501.06
6316	10/15/2024	BRENNAN, KEVIN	-75.04
6317	10/15/2024	CARENOW CORPORATE	-120.00
6318	10/15/2024	CINTAS FIRST AID	-91.76
6319	10/15/2024	COSTAR REALTY INFORMATION INC	-6,421.23
6320	10/15/2024	DALLAS MORNING NEWS	-456.92
6321	10/15/2024	GREAT AMERICA FINANCIAL SERVICES	-1,963.00
6322	10/15/2024	HUMETRICS HOLDING INC	-625.00
6323	10/15/2024	PITNEY BOWES SUPPLIES	-1,072.00
6324	10/15/2024	SUPERIOR VISION OF TEXAS	-1,578.27
6325	10/15/2024	WEX HEALTH INC	-158.75
6326	10/17/2024	ADAMS, ARSIA AHULIA	0.00
6327	10/17/2024	ADAMS, ARSIA AHULIA	-4,050.00
6328	10/17/2024	FIRST STOP HEALTH	-1,352.40
6329	10/17/2024	INDECO SALES, INC.	-12,244.00
6330	10/17/2024	JOPLIN'S	-11,000.00
6331	10/17/2024	LEGAL SHIELD / ID SHIELD	-1,682.35
6332	10/17/2024	ONE SOURCE COMMERCIAL FLOORING, INC	-667.00
6333	10/17/2024	TEXAS DEPARTMENT OF PUBLIC SAFETY	-1.00
6334	10/17/2024	TML-IRP	-104,443.50
6335	10/22/2024	AT&T - FIBER	-1,076.37
6336	10/22/2024	AT&T - FIBER	-1,600.86
6337	10/22/2024	CITY OF MCKINNEY	-1,389.90
6338	10/22/2024	COLORIT GRAPHICS SERVICES	-27.00

COLLIN CENTRAL APPRAISAL DISTRICT
Board of Directors Check Detail Report
October 2024

Num	Date	Name	Amount
6339	10/22/2024	MICHAELS, LEA	-100.00
6340	10/22/2024	MYPRINTCHOICE	-1,180.00
6341	10/22/2024	NORTH CENTRAL TX COG	-100.00
6342	10/22/2024	ONE SOURCE COMMERCIAL FLOORING, INC	-1,022.80
6343	10/22/2024	PITNEY BOWES SUPPLIES	-2,114.00
6344	10/22/2024	SPECTRUM ENTERPRISE	-1,356.12
6345	10/22/2024	UNUM LIFE INSURANCE CO OF AMERICA	-1,180.20
6346	10/24/2024	BIGGS, DANIELLE	-545.00
6347	10/24/2024	COOMER, KANDY LYNN	-545.00
6348	10/24/2024	PROPERTY TAX EDUCATION COALITION, INC	-90.00
6349	10/24/2024	PROPERTY TAX EDUCATION COALITION, INC	-30.00
6350	10/24/2024	SHELL ENERGY SOLUTIONS	-6,162.78
6351	10/24/2024	TAAD	-251.00
6352	10/24/2024	TAAD	-3,000.00
6353	10/24/2024	TDLR	-100.00
6354	10/31/2024	BLUECROSS BLUESHIELD OF TEXAS	-46.24
6355	10/31/2024	BLUECROSS BLUESHIELD OF TEXAS	-136,353.16
6356	10/31/2024	CIVIC PLUS	-5,250.00
6357	10/31/2024	COLLIN COUNTY CHAPTER TAAO	-15.00
6358	10/31/2024	CONATSER, DAN E	-1,522.00
6359	10/31/2024	DELL MARKETING	-16,565.70
6360	10/31/2024	EVERBRIDGE, INC	-4,500.00
6361	10/31/2024	FRONTIER WASTE - MCKINNEY	-410.06
6362	10/31/2024	PROSTAR SERVICES, INC	-68.95
6363	10/31/2024	SAM'S CLUB	-247.16
6364	10/31/2024	STAPLES BUSINESS CREDIT	-2,869.92
6365	10/31/2024	TDLR	-25.00
6366	10/31/2024	TDLR	-100.00
6367	10/31/2024	VARIVERGE LLC	-5,975.20
6368	10/31/2024	CINTAS MAT SERVICE	-467.76
6369	10/31/2024	CINTAS SANI CLEAN #163	-3,532.36
6370	10/31/2024	PERDUE, BRANDON, FIELDER, COLLINS, MOTT	-250.00
6371	10/31/2024	PLANO OFFICE SUPPLY	-4,594.92
6372	10/31/2024	CARD SERVICE CENTER	-7,920.57
888179	10/01/2024	ARMSTRONG, WILLIAM	-412.50
888180	10/01/2024	BORTON, BRIAN K	-412.50
888181	10/01/2024	DAVIS, MARISA	-475.00
888182	10/01/2024	NEVAREZ, ALEJANDRO	-412.50
888183	10/01/2024	POLK, MATTHEW	-412.50
888184	10/01/2024	BRYAN, TONI	-130.91
888185	10/01/2024	MASSEY SERVICE, INC	-836.00
888186	10/01/2024	MCROBERTS & COMPANY	-5,250.00
888187	10/01/2024	QUALITY PERSONNEL SERVICE	-8,762.71
888188	10/01/2024	ROCKIN G DRYWALL & CONSTRUCTION	-3,000.00
888189	10/03/2024	HAYNES LANDSCAPE & MAINTENANCE, INC	-1,379.92
888190	10/03/2024	MURLEY PLUMBING	-250.00
888191	10/03/2024	ROCKIN G DRYWALL & CONSTRUCTION	-150.00
888192	10/08/2024	DECK, RANDALL	-400.00
888193	10/08/2024	HENRY, JAMES	-837.50
888194	10/08/2024	NEVAREZ, ALEJANDRO	-412.50
888195	10/08/2024	ZEGADLO, MARC	-412.50
888196	10/08/2024	QUALITY PERSONNEL SERVICE	-9,161.51
888197	10/08/2024	SAUNDERS & WALSH, PLLC	-437,297.50
888198	10/08/2024	VAIL & PARK, P.C.	-1,250.00

COLLIN CENTRAL APPRAISAL DISTRICT
Board of Directors Check Detail Report
October 2024

Num	Date	Name	Amount
888199	10/09/2024	HOME DEPOT	-23.75
888201	10/16/2024	ARMSTRONG, WILLIAM	-412.50
888202	10/16/2024	BUNDICK, FRANK	-412.50
888203	10/16/2024	DAVIS, MARISA	-412.50
888204	10/16/2024	DECK, RANDALL	-412.50
888205	10/16/2024	THIGPEN, LESLIE MICHAEL	-412.50
888206	10/16/2024	MURLEY PLUMBING	-444.15
888207	10/16/2024	QUALITY PERSONNEL SERVICE	-8,602.73
888208	10/16/2024	SWINGLE COLLINS & ASSOCIATES	-6,500.00
888209	10/16/2024	VALBRIDGE PROPERTY ADVISORS	-8,000.00
888210	10/22/2024	DECK, RANDALL	-450.00
888211	10/22/2024	DIAZ, STEPHEN ERIK	-450.00
888212	10/22/2024	NEVAREZ, ALEJANDRO	-887.50
888213	10/22/2024	MASSEY SERVICE, INC	-336.00
888214	10/22/2024	NICKELL, CHRISTOPHER	-1,935.00
888215	10/22/2024	QUALITY PERSONNEL SERVICE	-8,297.34
888216	10/22/2024	TRUE PRODIGY TECH SOLUTIONS LLC	-2,076.25
888217	10/22/2024	VALLEY VIEW CONSULTING, LLC	-4,861.27
888218	10/29/2024	BUNDICK, FRANK	-412.50
888219	10/29/2024	GILLESPIE, DANIEL	-412.50
888220	10/29/2024	NEVAREZ, ALEJANDRO	-900.00
888221	10/29/2024	VALDEZ, CHRISTIAN	-412.50
888222	10/29/2024	INTEX ELECTRICAL CONTRACTORS, INC	-2,974.00
888223	10/29/2024	QUALITY PERSONNEL SERVICE	-5,054.74
888224	10/29/2024	WHARTON, FRANCINE	-450.00
888225	10/31/2024	MC PURE CLEANING, LLC	-6,000.00
888226	10/31/2024	USER SCAPE	-6,199.00

Oct 24

-5,581,432.63

COMPILED FINANCIAL STATEMENTS

Collin Central Appraisal District

For the One and Ten Months Ended October 31, 2024

Collin Central Appraisal District

Compiled Financial Statements

For the One and Ten Months Ended October 31, 2024

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Board of Directors
Collin Central Appraisal District
250 Eldorado Parkway
McKinney, Texas 75069

Management is responsible for the accompanying financial statements of the business-type activities of the Collin Central Appraisal District (the “District”) as of October 31, 2024 and for the one and ten months ended October 31, 2024, which collectively comprise the District’s basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit the government-wide financial statements, substantially all the disclosures, and the statements of cash flows required by accounting principles generally accepted in the United States of America. If the omitted government-wide financial statements, disclosures, and the statement of cash flows were included in the financial statements, they might influence the user’s conclusions about the District’s financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has omitted the discussion and analysis, schedule of changes in net pension liability and related ratios, and schedule of contributions that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Vail + Park, P.C.

Frisco, Texas

November 12, 2024

COLLIN CENTRAL APPRAISAL DISTRICT
Statement of Net Position - Proprietary Fund
October 31, 2024

Assets

Current Assets:

Cash & Cash Equivalents	\$ 10,685,788
Certificates of Deposit	20,543,027
Prepaid Items	679,433
Total Current Assets	<u>31,908,248</u>

Noncurrent Assets:

Land	1,387,232
Building	8,786,559
Computer Equipment	992,278
Furniture & Equipment	523,850
Software	797,859
Right-to-Use Assets	186,909
SBITA Assets	153,142
Less Accumulated Depreciation and Amortization	(4,973,796)
Net Pension Asset	<u>2,129,604</u>
Total Noncurrent Assets	<u>9,983,637</u>
Total Assets	<u>41,891,885</u>

Deferred Outflows of Resources

Deferred Outflow Related to TCDRS	<u>4,608,773</u>
-----------------------------------	------------------

Liabilities

Current Liabilities:

Accounts Payable	172,657
Accrued Liability	104,250
Accrued Wages Payable	215,524
Unearned Revenue - Entities	4,221,551
Compensated Absences Payable	370,077
Operating Lease Liabilities, Current	28,020
SBITA Liabilities, Current	57,801
Total Current Liabilities	<u>5,169,880</u>

Noncurrent Liabilities:

Operating Lease Liabilities, Net of Current Portion	<u>19,142</u>
Total Noncurrent Liabilities	<u>19,142</u>
Total Liabilities	<u>5,189,022</u>

Deferred Inflow of Resources

Deferred Inflow Related to TCDRS	<u>430,175</u>
Total Deferred Inflows of Resources	<u>430,175</u>

Net Position

Net Investment in Capital Assets	7,749,070
Unrestricted - Designated	29,400,000
Unrestricted - Undesignated	3,732,391
Total Net Position	<u>\$ 40,881,461</u>

COLLIN CENTRAL APPRAISAL DISTRICT
Statements of Revenues, Expenses and Changes in Fund Net Position and Budgetary Comparison - Proprietary Fund
For the One and Ten Months Ended October 31, 2024

	One Month Ended October 31, 2024	Ten Months Ended October 31, 2024	Budget Fiscal Year 2024	Percentage of Budget	Remaining Budget
Operating Revenues					
Local Support	\$ 2,110,424	\$ 21,873,753	\$ 26,094,600	83.82%	\$ 4,220,847
Business Personal Property					
Rendition Penalty Revenue	2,173	67,153	-		(67,153)
Miscellaneous Revenue	616	6,473	-		(6,473)
Total Revenues	<u>2,113,213</u>	<u>21,947,379</u>	<u>26,094,600</u>	<u>84.11%</u>	<u>4,147,221</u>
Operating Expenses					
Salaries - Full Time	843,947	8,877,148	13,950,900	63.63%	5,073,752
Salaries - Part Time and Temp	25,648	440,657	598,600	73.61%	157,943
Overtime	1,315	78,466	140,000	56.05%	61,534
Payroll Taxes	13,156	139,200	213,000	65.35%	73,800
Auto Allowance	61,984	633,386	855,800	74.01%	222,414
Workman's Compensation	3,591	40,057	70,000	57.22%	29,943
Group Insurance	190,911	1,882,501	2,877,000	65.43%	994,499
Employee Retirement	112,188	1,191,847	1,946,400	61.23%	754,553
Unemployment Compensation	-	5,679	50,000	11.36%	44,321
Aerial Photography	-	383,460	445,000	86.17%	61,540
Appraisal Review Board	53,334	731,547	810,000	90.31%	78,453
Audit & Accounting	1,250	29,319	34,000	86.23%	4,681
Board of Directors Meeting	145	493	7,000	7.04%	6,507
Building Maintenance & Repairs	28,901	238,822	546,000	43.74%	307,178
Computer Maintenance	58,404	262,270	375,000	69.94%	112,730
Contract Services	7,191	67,338	97,000	69.42%	29,662
Equipment Repair & Maintenance	2,125	28,914	52,000	55.60%	23,086
General Insurance	5,113	48,719	80,000	60.90%	31,281
Legal Notices & Advertising	-	18,843	37,000	50.93%	18,157
Legal Services	450,047	2,054,752	2,650,000	77.54%	595,248
Postage	25,027	397,283	520,000	76.40%	122,717
Professional Services	23,157	289,780	303,000	95.64%	13,220
Registration & Dues	5,487	25,900	45,000	57.56%	19,100
Rent-Equipment	1,963	48,648	115,000	42.30%	66,352
Security	7,638	101,638	165,000	61.60%	63,362
Supplies & Materials	23,063	349,846	570,000	61.38%	220,154
Telephone, Internet, Data Cloud	14,002	123,436	300,000	41.15%	176,564
Travel & Education	4,461	43,962	125,000	35.17%	81,038
Utilities	8,434	83,988	141,900	59.19%	57,912
Equipment & Software - Non-Capital	110,606	522,604	1,275,000	40.99%	752,396
Depreciation and Amortization	21,681	216,806	-		(216,806)
Buy Down of Pension	400,000	400,000	400,000	100.00%	-
Total Operating Expenses	<u>2,504,769</u>	<u>19,757,309</u>	<u>29,794,600</u>	<u>66.31%</u>	<u>10,037,291</u>
Operating Income (Loss)	(391,556)	2,190,070	(3,700,000)	-59.19%	(5,890,070)
Nonoperating Income (Expenses)					
Interest Income	119,532	1,319,591	-		(1,319,591)
Total Nonoperating Revenues & Expenses	<u>119,532</u>	<u>1,319,591</u>	<u>-</u>		<u>(1,319,591)</u>
Change in Net Position	(272,024)	3,509,661	<u>\$ (3,700,000)</u>	<u>-94.86%</u>	<u>\$ (7,209,661)</u>
Net Position, Beginning of Period	<u>41,153,485</u>	<u>37,371,800</u>			
Net Position, End of Period	<u>\$ 40,881,461</u>	<u>\$ 40,881,461</u>			

See Independent Accountants' Compilation Report.



Collin Central Appraisal District

Date: 11/14/2024

To: Board of Directors

From: Marty Wright, Chief Appraiser

A handwritten signature in black ink, appearing to read "Marty Wright".

Subject: Budgeted expenditures requiring signature of Board Officer

ITEM	DESCRIPTION	\$ AMOUNT
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As of this date, there are no budgeted expenditures that require the signature of a Board Officer.



Collin Central Appraisal District

Date: 11/14/2024

To: Board of Directors

From: Marty Wright, Chief Appraiser

Subject: Budgeted expenditures over \$25,000 approved by Chief Appraiser

For: October 2024

ITEM	DATE	DESCRIPTION	\$ AMOUNT
ACH-IB	10/01/24	TCDRS (add'l lump sum pymt)	\$400,000.00
ACH-IB	10/04/24	ADP (payroll and taxes)	\$460,503.92
ACH-IB	10/15/24	TCDRS	\$171,869.45
ACH-IB	10/18/24	ADP (payroll and taxes)	\$416,869.52
ACH-TCB	10/02/24	U Bank (CD purchase)	\$4,000,000.00 ⁺
ACH-TCB	10/08/24	Saunders & Walsh	\$437,297.50
Ck #6334	10/17/24	Texas Municipal League - Intergovernmental Risk Pool (TML-IRP)	\$104,443.50
Ck #6355	10/31/24	Blue Cross and Blue Shield	\$136,353.16

E.1.
Receive recommendation and vote on the
2025 Printing & Mailing Services.

November 21, 2024



Collin Central Appraisal District

October 30th, 2024

2025 Printing & Mailing Services Contract

We would like to exercise our option, as stated in the RFP "IST-2021-PM" on page 10, to extend the Printing & Mailing Services contract with VariVerge for another year. The contract period regarding this fifth-year option is being extended to include services from January 1, 2025, through December 31, 2025. This is the last year we have the option to extend the contract, and we will be publishing a new printing and mailing services RFP next year.

This contract covers multiple annual mass mailings but most notably property appraisal notices. These mailings are far too large to process in-house and mail timely. VariVerge is a long-running and trusted vendor for Collin CAD as well as many other appraisal districts and tax offices, including the Collin County Tax Office. VariVerge understands the constraints an appraisal district is under as well as their data formats making for a successful mailing that is on-time and accurate for the Taxpayer.

Attached is the RFP Addendum #4 which includes the notice of contract extension, project dates, and price quote form. For 2025, there is an increase in the cost of paper bringing the total paper cost to approximately \$12,274. This brings the **2025 grand total to \$112,198.**

There have been no labor or service price increases since the original 2021 RFP proposal. These monies are fully funded within line item 5400-Postage of the 2025 budget.

Thank you in advance for your consideration.

Ryan Matthews

Deputy Chief Appraiser - Technology

REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)

NOTICE OF CONTRACT EXTENSION

October 21, 2024



COLLIN CENTRAL APPRAISAL DISTRICT
250 Eldorado Pkwy
McKinney, Texas 75069

The Collin Central Appraisal District wishes to exercise our option, as stated on page 10 of the RFP, to extend the "Printing & Mailing Services" contract that was previously awarded to your company in 2021 and then extended for 2022, 2023, & 2024. This new extension would include services from January 1, 2025 through December 31, 2025.

By signing below the vendor agrees to this addendum and contract extension. Attached is a copy of the original contract, the new "Project Period & Dates" and copy of your original "Price Quote" for the extended contract period, please initial each page attached.

Please contact me should you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Shane Cheek".

Shane Cheek
Director of Information Services

Vendor Name: VariVerge, LLC

Address: 8949 Diplomacy Row, Dallas TX 75247

Printed Name: McKenzie Parker Title: Director of Sales

Signature: McKenzie Parker Date: 10/30/2024
McKenzie Parker (Oct 30, 2024 11:02 CDT)

**REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)**

Vendor Initials: MP

Original Contract/Services Agreement:

SERVICES AGREEMENT

RFP No.: IST-2021-PM
Description: 2021 Printing and Mailing Services
Term of Contract: January 1, 2021 through December 31, 2021

THIS IS AN AGREEMENT made on
BETWEEN

December 21, 2020

- 1) **Collin Central Appraisal District** (the "Buyer"); and
- 2) **VariVerge, LLC** (the "Service Provider"),

collectively referred to as the "Parties".

The Buyer wishes to be provided with the Services (defined in the RFP mentioned above) by the Service Provider and the Service Provider agrees to provide the Services to the Buyer on the terms and conditions of this Agreement.

As specified in the RFP, the Service Provider warrants that all articles, materials and work supplied by you under this contract conform to specifications, samples, or other descriptions and sensitive time constraints provided to you by the Buyer.

All terms and conditions set forth in the RFP are made part of this contract. Only those assumptions or exceptions specifically noted in this Services Agreement have been considered and granted by Buyer to the Service Provider. Any other assumptions or exceptions are specifically denied. Any oral accommodations to grant Respondent's assumptions or exceptions are specifically disclaimed.

AS WITNESS the hands of the Parties hereto or their duly authorized representatives.

BUYER

SERVICE PROVIDER

COLLIN CENTRAL APPRAISAL DISTRICT

VARIVERGE, LLC

Bo Daffin

McKenzie Parker

Printed Name

Printed Name

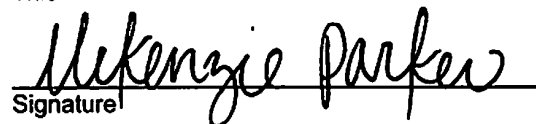
Chief Appraiser

Sales & Marketing

Title

Title

 Digitally signed by Bo Daffin
Date: 2021.01.20 16:46:15
-06'00'



Signature

Signature

January 20, 2021

1/19/2021

Date

Date

**REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)**

Vendor Initials: MP

PROJECT PERIOD & DATES:

The contract extension to this RFP is for services from January 1, 2025 through December 31, 2025.

The following is a list of project dates listing the date the District is to deliver the data to the vendor and then the date the vendor is required to have all mail pieces delivered to the USPS for mailing. All postmark dates must be the same date as the day the mail is delivered to the USPS for mailing. These dates are “projected” dates and are subject to change.

- 1) Homestead Applications (split into two mailings, 1a & 1b)
 - Data to Vendor January 9, 2025
 - Vendor Mail Date January 15, 2025
- 2) BPP Renditions
 - Data to Vendor January 16, 2025
 - Vendor Mail Date January 22, 2025
- 3) Real Property Appraisal Notices
 - Data to Vendor April 2, 2025
 - Vendor Mail Date April 15, 2025
- 4) BPP Appraisal Notices #1 (Regular)
 - Data to Vendor May 1, 2025
 - Vendor Mail Date May 7, 2025
- 5) BPP Appraisal Notices #2 (Late/Penalty)
 - Data to Vendor May 22, 2025
 - Vendor Mail Date May 28, 2025
- ~~6) Property Tax Transparency Postcards~~
 - ~~• Data to Vendor *no longer required*~~
 - ~~• Vendor Mail Date *no longer required*~~
- 7) Homestead Re-File Applications
 - Data to Vendor September 5, 2025
 - Vendor Mail Date September 10, 2025
- ~~8) Homestead Postcards~~
 - ~~• Data to Vendor *no longer needed*~~
 - ~~• Vendor Mail Date *no longer needed*~~

REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)

Vendor Initials: MP

PRICE QUOTE FORM

(as submitted by bidder)

Project No.	Item No.	Estimated Volume	Description	Unit Price	Total for Item
1.	1.1.1	45,000	Laser Printed Cover Letter page 1 w/ variable data. (back is blank)	0.040	\$1,800.00
	1.1.2		Laser Printed HS App pages 2 & 3 w/ variable data. (duplex)	0.045	\$2,025.00
	1.1.3		Laser Printed HS App pages 3 & 4 w/ variable data. (duplex)	0.045	\$2,025.00
	1.1.4		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$1,350.00
			Project Total → →	0.160	\$7,200.00
2.	2.1.1	30,000	Laser Printed BPP Rend pages 1 & 2 w/ variable data. (duplex)	0.045	\$1,350.00
	2.1.2		Laser Printed BPP Rend pages 3 & 4 w/ variable data. (duplex)	0.045	\$1,350.00
	2.1.3		Two page Rendition Info & Definitions insert. (duplex)	0.030	\$ 900.00
	2.1.4		Offset Printed one page BPP Affidavit insert.	0.040	\$1,200.00
	2.1.5		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$ 900.00
			Project Total → →	0.1900	\$5,700.00
3.	3.1.1	450,000	Laser Printed Real NOAV pages 1 & 2 w/ variable data. (duplex)	0.045	\$20,250.00
	3.1.2		Two page Informal Procedures insert. (duplex)	0.030	\$13,500.00
	3.1.3		Two page Rights & Remedies insert. (duplex)	0.030	\$13,500.00
	3.1.4		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$13,500.00
	3.2		Print each Appraisal Notice image to separate PDF files as detailed.	0.005	\$2,250.00
			Project Total → →	0.140	\$63,000.00

REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)

Vendor Initials: MP

4.	4.1.1	18,000	Laser Printed BPP NOAV pages 1 & 2 w/ variable data. (duplex)	0.045	\$ 810.00
	4.1.2		Two page Informal Procedures insert. (duplex)	0.030	\$ 540.00
	4.1.3		Two page Rights & Remedies insert. (duplex)	0.030	\$ 540.00
	4.1.4		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$ 540.00
	4.2		Print each Appraisal Notice image to separate PDF files as detailed.	0.005	\$ 90.00
			Project Total → →	0.140	\$2,520.00
5.	5.1.1	14,000	Laser Printed BPP NOAV pages 1 & 2 w/ variable data. (duplex)	0.045	\$ 630.00
	5.1.2		Two page Rendition Penalty Letter insert. (duplex)	0.030	\$ 420.00
	5.1.2		Two page Informal Procedures insert. (duplex)	0.030	\$ 420.00
	5.1.4		Two page Rights & Remedies insert. (duplex)	0.030	\$ 420.00
	5.1.5		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$ 420.00
	5.2		Print each Appraisal Notice image to separate PDF files as detailed.	0.005	\$ 70.00
			Project Total → →	0.170	\$2,380.00
6.	6.1.1	0	Property Tax Transparency Postcards w/ laser printed variable data on front and generic back	0.000	\$ 0.00
	6.1.2		Cut, Sort, Meter, Tray & Deliver to USPS	0.000	\$ 0.00
			Project Total → →	—0.000	\$ 0.00

REQUEST FOR PROPOSAL
RFP No. IST-2021-PM
PRINTING & MAILING SERVICES
(RFP Addendum #4 – Contract Extension for 2025)

Vendor Initials: MP

7.	7.1.1	15,000	Laser Printed Cover Letter w/ variable data. (1 page)	0.040	\$ 600.00
	7.1.2		Laser Printed HS App pages 2 & 3 w/ variable data. (duplex)	0.045	\$ 675.00
	7.1.3		Laser Printed HS App pages 4 & 5 w/ variable data. (duplex)	0.045	\$ 675.00
	7.1.4		#9 Self Addressed Return Envelope (no postage/permit)	0.040	\$ 600.00
	7.1.5		Fold, Insert, Sort, Seal, Meter, Tray & Deliver to USPS	0.030	\$ 450.00
			Project Total → →	0.200	\$3,000.00
8.	8.1.1	0	Homestead Postcards w/ laser printed variable data on front and generic back	0	\$ 0.00
	8.1.2		Cut, Sort, Meter, Tray & Deliver to USPS	0	\$ 0.00
			Project Total → →	0.00000	\$ 0.00
<i>Use the below rows to add in any miscellaneous items not listed in project items above.</i>					
9.	9.1	-	Forms Design / Programming Cost	→→→→→	0
	9.2	6	Delivery - Express Overnight	10.00	\$ 60.00
		502,000	#10 Window Envelopes	0.032	\$16,064.00
			Misc Items Total → →	→→→→→	\$16,124.00
Prices indicated must include all envelopes, paper, printing supplies, labor, developer, form design, delivery and any other expenses required to meet the enclosed bid specifications.				GRAND TOTAL	\$99,924.00

Bidder Notes:

2021 – Paper cost is included in laser unit prices of \$0.015 per sheet.

2022 – Paper and envelope prices must increase due to paper shortages and supply chain issues.

2023 – Envelope price increased due to shortages in the paper industry.

2024 – Taxpayer Remedies and paper cost increased.

2025 – Paper is charged at \$0.017 per sheet and is not included in the laser unit prices.

E.2.

**Receive recommendation and vote on
appointing the District's 2025 Taxpayer Liaison
Officer (TLO).**

November 21, 2024



Collin Central Appraisal District

November 21, 2024

TO: Board of Directors

FROM: Marty Wright, Chief Appraiser

A handwritten signature in black ink, appearing to read "Marty Wright".

RE: Appoint 2025 Taxpayer Liaison Officer (TLO)

Mr. Chris Nickell has expressed his desire to continue to serve the Board of Directors in the capacity of TLO.

It is my recommendation that you should appoint Mr. Nickell as your TLO for calendar year 2025.

Additionally, it is my recommendation that the appointment be considered temporary, requiring action in the fourth quarter of 2025, regarding the 2026 appointment.

E.3.

**Receive recommendation and vote on
appointing the 2025 Appraisal Review Board
Membership.**

November 21, 2024



COLLIN APPRAISAL REVIEW BOARD

250 Eldorado Pkwy, McKinney, TX 75069

Phone: 469.742.9288 • Web: www.collinarb.org

November 14, 2024

Collin Central Appraisal District Board of Directors
The Honorable Chairman Brian Mantzey
250 Eldorado Parkway
McKinney, Texas 75069

Re: Appraisal Review Board (ARB) 2025 Member and Officer Recommendations

Board of Directors of the Collin Central Appraisal District (Board):

On behalf of the 2024 ARB officers, I present recommendations to the Board for new ARB members, reapplying members, and candidates for the ARB officer positions of Chairman, Vice Chairman, and Secretary, with all appointments to take effect on January 1, 2025.

I. Appointment of New ARB Members

The recommended applicants for 11 new ARB member appointments are listed in **Table 1**. These recommendations result from the Board-approved application and interview process, conducted by the ARB Commissioners. Based on the ARB Commissioners review of available information, the applicants meet the eligibility requirements under the Texas Property Tax Code (Code) and are deemed qualified to serve on the ARB. **A Board motion of approval is requested, followed by notification of appointees as outlined in the attached letter, "Appointments to Collin CAD Appraisal Review Board for 2025-2026."**

*The contingent new ARB member recommendations (3 applicants), listed in **Table 2**, are proposed for appointment if any member from **Table 1** or current ARB members are unable to serve. The selection process, eligibility, and qualifications align with those in **Table 1**. If necessary, a Board motion of approval and appointment letter will be requested.*

The New ARB Member applicants who are either ineligible or not recommended for appointment are listed in **Table 3**.

II. Appointment of Reapplying ARB Members

The 2024 ARB has 20 members currently in their 1st or 2nd terms which expire on December 31, 2024. Nineteen have reapplied for subsequent terms. Reapplying members are evaluated throughout the year by ARB officers, mentors, and performance-based feedback from other members. Recommendations for reappointments are based on their performance in the areas listed below.

Dependability:

- a. Attendance at scheduled meetings, training sessions, hearings, and overall dependability.

Involvement & Participation:

- a. Contributions as a member of a 3-member panel.
- b. Abilities to serve as a Chair of a single and/or 3-member panel.
- c. Contributions to ARB training and mentorship.

Knowledge:

- d. Commercial, Residential, Land, and/or Business Personal Property expertise and knowledge.
- e. Overall potential to serve on the ARB, as needed, including, but not limited to future interest in serving as an ARB officer, Policy & Procedure Committee, and ARB Commissioner.

The reapplying ARB members (17 applicants) are listed in **Table 4**. Members with performance deficiencies in the evaluation areas are not recommended for reappointment. **A Board motion of approval is requested, followed by notification of appointees as outlined in the attached letter, "Appointments to Collin CAD Appraisal Review Board for 2025-2026."**

III. Appointment of ARB Officers

In accordance with Code § 6.42(a) and CCAD Policy No. 114, the Board of Directors (Board) will annually appoint the Chairman and Secretary of the Appraisal Review Board from its general membership. At the ARB's discretion, a Vice Chairman may also be included. In August 2024, the Board approved the process for selecting ARB Officers, effective January 1, 2025. As of the announced deadline for the ARB members to declare candidacy for an officer position, the following candidates were received:

ARB Chairman – George Chollar (incumbent)

ARB Vice Chairman – Mike Bell, Nancy Bittner

ARB Secretary – Dianne Faltys (incumbent)

The ARB members have recommended Nancy Bittner as the Vice Chairman, based on a majority vote from 60 of the current 64 members. The background, resume, and qualifications of the recommended ARB officers are detailed in **Table 5**. **A Board motion of approval is requested, with subsequent notifications of the officers as outlined in the attached letter, "Appointment of Collin Appraisal Review Board Officers for 2025."**

Thank you for your consideration.

Regards,

George Chollar

George Chollar
Chairman, Collin ARB

CC: Marty Wright, Chief Appraiser
Stephanie Cave-Bernal, Deputy Chief Appraiser
Tina Castillo, Director of ARB and Agent Services
Chris Nickell, Taxpayer Liaison Officer

TABLE 1. New Member Applicants recommended by the ARB Commissioners for appointment effective January 1, 2025.

Candidate	Commissioner Interview Comments, Feedback, and Qualification information.
1. Barbra Brooker- Barker	<ul style="list-style-type: none"> • Education: Master's Degree- English • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Retired Educator ➤ Advisory Board Member for HOA/homeowner dispute resolution ➤ Lifelong learner with strong listening and questioning skills, eager to understand the tax protest process.
2. Deborah Daniel	<ul style="list-style-type: none"> • Education: Associates Degree- Business Management • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Principal HR Risk Officer, Capital One ➤ Extensive executive-level audit and compliance experience ➤ Strong communication skills
3. Ben DeVries	<ul style="list-style-type: none"> • Education: Master's Degree- Business Administration, Economics and Finance, • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Licensed Real Estate Broker ➤ Long term banking industry experience with a focus on finance and commercial real estate appraisal ➤ Portfolio management of commercial, land, and mixed use properties ➤ Trained mediator
4. Keith Felker	<ul style="list-style-type: none"> • Education: Master's Degree- Business Administration, Master's Degree- Computer Science • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Former financial advisor for Bank of America (Merrill Lynch) ➤ Investment portfolio management, including oversight, rebalancing, reporting, and analysis ➤ Detail-oriented with excellent communication skills ➤ Recipient of Merrill Lynch's Wealth Choice Award for business development and marketing strategy
5. Robert Gardner	<ul style="list-style-type: none"> • Education: Bachelor's Degree- Business and Marketing • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Worked 50-years in various public sector roles ➤ Excellent financial skills ➤ Professional with strong communication skills

6. Steve Hager	<ul style="list-style-type: none"> • Education: Bachelor's Degree- Business Administration • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ VP of Sales, VF Corp, Walmart account for Wrangler brand ➤ Negotiated complex business plans and proposals ➤ Logical thinker, respectful of differing opinions
7. Kenneth Holmes	<ul style="list-style-type: none"> • Education: Juris Doctor Degree- Law, BA, AS • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Senior VP, Senior Compliance Officer, Citibank ➤ Led regulatory risk management programs for key Citi Business units ➤ Commercial loan experience ➤ Strong mathematical skills with the ability to interpret and apply complex laws
8. Kannan Iyer	<ul style="list-style-type: none"> • Education: Master's Degree- Business Administration • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Project Management experience as a Consultant and Project Manager at Brillio, Verizon, and HealthFirst ➤ Strong conflict resolution skills with excellent listening and communication abilities ➤ Eager to understand the tax protest process
9. Kacey Judd	<ul style="list-style-type: none"> • Education: High School Diploma • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Experience in various office, management and volunteer roles ➤ Strong people management skills ➤ Strong desire and interest in serving the community
10. James Nagy	<ul style="list-style-type: none"> • Education: Bachelor's Degree- Sociology • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Chief Human Resource Officer at GM Financial, leading global HR operations ➤ Experience in international compliance, operational risk, business resumption, and loan review ➤ Extensive experience and strong skills in communication
11. Larry Uberta	<ul style="list-style-type: none"> • Education: Associates Degree- Business and Computer Science • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Team Lead for Lee Jeans at JC Penney. Responsible for analyzing business performance and managing account profitability ➤ Strong analytical, listening, and interpersonal skills ➤ Proficient in MS Office Suite ➤ Volunteer experience at the George W Bush Library and McKinney Food Pantry

TABLE 2. Contingent New Member Applicants recommended by the ARB Commissioners for appointment effective as needed for a future date.

12. James Holliman (Withdrew due to other obligations)	<ul style="list-style-type: none"> • Education: Masters Degree- Science and Computer Engineering; Certificates in Economics, Accounting and Finance Certificates from Heriot-Watt University, Edinburgh Scotland • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Technical Solutions Architect for high performance systems at World Wide Technology ➤ Strong commercial background ➤ Strong analytical skills with good people management experience
13. Julie Hunter	<ul style="list-style-type: none"> • Education: Bachelors Degree – Accounting • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Experience as substitute teacher and election clerk ➤ Proficient in conflict resolution ➤ Strong listening and math skills
14. Paul Sowards (Withdrew due to other obligations)	<ul style="list-style-type: none"> • Education: Master's Degree- Business Administration – Finance • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ President, CEO, and Senior Lending Officer at Century Bank ➤ Extensive experience valuing and financing residential and commercial properties ➤ Strong communication and problem-solving skills ➤ Experience managing challenging situations and people
15. Janis Walker	<ul style="list-style-type: none"> • Education: Associate's Degree- Business • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ Federal Service employee, 32 years (retired) ➤ Experience in public financial roles
16. John Wroten	<ul style="list-style-type: none"> • Education: Bachelor's Degree- Engineering • Experience/Background/Skills: <ul style="list-style-type: none"> ➤ VP, Administration, EDS ➤ Oversaw the aviation department, global real estate, and corporate financing

TABLE 3. New Member Applicants that are either not eligible or not recommended for appointment.

Candidates <u>not</u> recommended for appointment	Comments from Candidate Application and Commissioner Interview
17. Maurine Allen	Only 1 year of residency in Collin County, 2 year requirement
18. Monyma Brown	Related to an applicant recommended for appointment to the ARB.
19. David Gracey	Opted out. Felt the position would not be a fit for him.
20. Mehwish Nayyar	School District employee, Code prevents teachers from serving
21. Aarthi Perumalsamy	School District employee, Code prevents teachers from serving

TABLE 4. Reapplying Member applicants recommended for appointment to subsequent term effective January 1, 2025.

Applicant	Years ARB Experience	Recommended Appointment Term	Recommended Appointment Type
1. Henry Bell	1	2 nd	Regular
2. Alan Branham	2	2 nd	<i>Auxiliary</i>
3. Lawrence Curfman	2	2 nd	<i>Auxiliary</i>
4. Michael Gross	1	2 nd	Regular
5. Bert Leatch	2	2 nd	Regular
6. David Morgan	2	2 nd	<i>Auxiliary</i>
7. David Richard	2	2 nd	Regular
8. George Chollar	4	3 rd	Regular
9. Nasima Chowdhury	4	3 rd	<i>Auxiliary</i>
10. Marilyn Hardin	4	3 rd	Regular
11. Olin Jaye	4	3 rd	Regular
12. Gwendolyn Munder	4	3 rd	<i>Auxiliary</i>
13. Floyd Smith Jr.	4	3 rd	Regular
14. Azaliah Ton	4	3 rd	<i>Auxiliary</i>
15. HOUNG (Rachel) Ton	4	3 rd	Regular
16. Janet Hobart-Welborn	4	3 rd	Regular
17. Norman Witt	4	3 rd	Regular

TABLE 5. ARB Officer Recommendation by the ARB, that if appointed, would take term January 1, 2025.

Officer Position	Background, Experience, and Responsibilities
Chairman- George Chollar	<ul style="list-style-type: none"> • PH.D. - Engineering • Over 45 years of experience in product development, program management, consulting, corporate training and university teaching • 4 years of ARB experience (1.5 year- ARB member, 1.5 year- Vice Chairman, 1 year- Chairman) • Coordinate daily activities for up to 15-panels, plan training for over 60 ARB members, and collaborate with ARB legal counsel regarding personnel, legal matters and pending lawsuits. Work with the District clerical staff on scheduling and notices, and ensure appraisal records are submitted to the Chief Appraiser by July 20th, with no more than 5% under review.
Vice Chairperson- Nancy Bittner	<ul style="list-style-type: none"> • MBA, CPA • Over 30 years of experience as corporate financial manager and CFO • 3 years of ARB experience with extensive knowledge in Commercial, BPP, Land and Residential property protest cases. • Skilled in evaluating complex financial and legal evidence. • Responsible for coordinating member training and mentoring, assisting the

	Chairman and Secretary with daily activities and events planning, and serving as a substitute on panels, as needed.
Secretary- Dianne Faltys	<ul style="list-style-type: none"> • BS in Computer Information Systems • 30 years of experience in corporate IT and project management • 5 years of ARB experience with 2 years as a member, 3 years as ARB Secretary • Responsible for daily coordination and scheduling with District support staff, developing weekly panel assignment schedule, ensuring appropriate panel member allocations, and addressing any scheduling conflicts. This role also involves collaborating with the District to support the smooth operation of ARB activities, preparation of weekly payroll, coordination of special meeting and training events, and substituting on panels, as needed.

Regards,

George Chollar

George Chollar, ARB Chairman
Collin Appraisal Review Board

CC: Marty Wright, Chief Appraiser
Stephanie Cave-Bernal, Deputy Chief Appraiser
Tina Castillo, Director of ARB and Agent Services

GEORGE W. CHOLLAR, Ph.D., P.E.

4805 Scoter Lane, McKinney, Texas 75072

EDUCATION

<i>Ph.D.</i>	Interdisciplinary Engineering	Texas Tech University	May 2000
<i>M.S.</i>	Electrical Engineering	Southern Methodist University	December 1980
<i>B.S.</i>	Electrical Engineering	Southern Methodist University	May 1976
<i>Associate</i>	Electronics Engineering Technology	DeVry Institute of Technology	December 1972

PROFESSIONAL EXPERIENCE

TEXAS INSTRUMENTS, INC./RAYTHEON COMPANY

1972-2001

Equipment Group/Defense Systems & Electronics Group

- Engineering Technician – APQ-126 Radar Program 1972-1974
- Engineering Technician – IR&D Advanced Radar Display Laboratory 1974-1976
- Design Engineer – NATO Multi-Role Combat Display Advanced Radar Display 1976-1979
- Lead Design Engineer – IR&D Electro-Optics Digital Video Recording System 1979-1980
- Project Engineer – IR&D and Air Force Digital Video Data Collection Program 1980-1982
- Systems Engineer – Various Electro-Optical Programs and Proposals 1983
- Program Manager – Air Force Multiple Function FLIR Program 1984-1986
- Program Manager – IR&D Man Portable Electro-Optical System Development, AAWS-M Command Launch Unit Proposal 1987-1988
- Program Manager – US Army/USMC AAWS-M (Javelin) Command Launch Unit FSD 1989-1992
- Program Manager – IR&D Combat Vehicle Thermal Sight Development 1993-1994
- Sr. Systems Engineer – Classified Weapon Systems Development Programs 1994-1996
- Engineering Fellow – Systems Engineering Process and Tools Group 1996-2001

STATISTICAL DESIGN INSTITUTE, LLC

2001-2020

- Business Development, Management and Training Development 2001-2003
- Delivery of product development and statistical analysis training for various companies worldwide 2003-2020

SOUTHERN METHODIST UNIVERSITY

2004-2017

Lyle School of Engineering, Department of Engineering Management, Information, and Systems

- Adjunct Professor – Systems Engineering Program, Doctoral Student Advisor

JGR SYSTEMS ENGINEERING, LLC

2006-2016

- Business development, training development and delivery of systems engineering training for various companies and U.S. government agencies

LICENSES

- Professional Engineer, #71156, Texas Board of Professional Engineers, December 13, 1991.

OTHER EXPERIENCE

- Collin County Appraisal Review Board Member, January 2021 – present
 - Vice Chairman, August 2022 – December 2023
 - Chairman, January 2024 - present

APPLICATION FOR APPOINTMENT/RE-APPOINTMENT TO THE COLLIN APPRAISAL REVIEW BOARD

Read and answer each question carefully. Your answers will be used to determine your eligibility for appointment and qualifications for service on the Appraisal Review Board (ARB). This application must be fully completed, signed and dated by the applicant or it will not be considered.

The Attorney General of the State of Texas has not determined whether the completed application or any part is subject to disclosure under the Texas Public Information Act.

1. Applicant Information

Full Name (First, Middle Initial, Last) Dianne M Faltys

Telephone Number 9727429514
Daytime

Evening

Cell

Current Mailing Address (number, street or P.O. Box)

912 Eagle Creek Trl

(Primary Residence) Street address if different from above

City McKinney

State TX

Zip Code 75072

Email Address
diannefaltys@msn.com

2. Service Required

Collin ARB hearings begin in May. You will be required to work 8 hours per day for an extended period of time. The average time period is 8 weeks during the protest season (May, June & July). Regular ARB meetings as well as supplemental hearings will be held during the remainder of the year.

Do you have any business or other obligations that would conflict with your commitment to serve the required days?

Yes ☐ No ☒ If yes, please
explain _____

Once appointed, would you be willing to resign your position as an ARB member if you discover that due to business or other commitments, you would no longer be able to serve the days required during the ARB hearing process?

Yes ☒ No ☐ If no, please
explain _____

3. Education and Training

Name of School, City, State (High school and college)	Dates Attended	Major/Minor	Diploma or Degree	Other
Redmond Sr. High School	1968-1970	High School	Diploma	
Central OR Comm College	1982-1984	Computer Sci	Associate Degree	
North TX State Univ	1984 - 1986	Comp Sci/Acctg	Bachelors	

List any other training, technical skills (i.e. excel, word, etc.), qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc.

Project Management Certificate

Please check the box, if you hold any of the following degrees or certifications:

- | | |
|---|---|
| <input type="checkbox"/> Law Degree | <input type="checkbox"/> Accredited Senior Appraiser by American Society of Appraisers |
| <input type="checkbox"/> MBA | <input type="checkbox"/> MAI Appraiser |
| <input type="checkbox"/> Licensed CPA | <input type="checkbox"/> Certified Assessment Evaluator designation from IAAO |
| <input type="checkbox"/> Licensed Real Estate Broker | <input type="checkbox"/> At least 10 Years of property tax appraisal or consulting experience |
| <input type="checkbox"/> Licensed Real Estate Sales Agent | <input type="checkbox"/> None |

4. Most Current Employment

Present/Most Recent Employer	Position
Pepsico	Sr Manager
Address	Dates Employed
7701 Legacy Dr	1986 - 2014
Supervisor's Name/Title	Reason for leaving
Etta Clark	Retirement

Summary of Duties

Project manager for large scale IT implementations. Managed staff of 20 - 25 FTE's and contractors.

5. Eligibility and Conflict of Interest Disclosure

In order to ensure the Collin ARB members are impartial, the law puts limits on who can serve as ARB members. Your answer to these questions will determine whether you are legally eligible to serve.

For purposes of these questions:

- A "local government" is a governmental entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility district, or other special district.
- "Appraisal district" refers to the Collin Central Appraisal District (CCAD) and to any other appraisal district in the state of Texas.
- "Governing body" means the group of officials that oversee a local government, such as a city council, county commissioners' court, school board trustees, or board of directors.
- "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- "Part-time Employee" includes a substitute teacher.
- "Contract" means an agreement of any sort.
- "Substantial interest" means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Eligibility Questions. Select "Yes" or "No".	
1. Do you reside in Collin County? Answering "No" disqualifies applicant*	Yes
2. Have you resided in Collin County for at least two years? Answering "No" disqualifies applicant*	Yes
3. Are you currently a member of a governing body or an officer of a local government or an appraisal district?	No
4. Are you currently employed, either full or part-time, by a local government or appraisal district?	No
5. Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?	No
6. Are you a former employee or member of the CCAD Board of Directors?	No
7. Are you a former member of the governing body or officer of a local government served by the CCAD, and you left the office within the last four years? (Check "No" if you have been out of office more than four years.)	No
8. Are you currently a member of the ARB of another appraisal district?	No
9. Is anyone related to you by blood or marriage employed by the CCAD? 9a. If "Yes", give name and relationship_____	No

10. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, spouse of a brother or sister, step-child, step-parent, father-in-law, mother-in-law, or a brother or sister of your spouse who:		
	10a. Is a member of the Board of Directors or an officer or employee of CCAD?	No
	10b. Represents clients within Collin County as a paid property tax consultant?	No
	10c. Performs appraisals for use in the property tax proceedings in the CCAD?	No
	10d. Is currently serving as a member of the Collin ARB?	No
11. Have you previously served three terms on the Collin County ARB?		No
12. Have you, in the past two years, appeared before the Collin ARB for compensation (i.e., tax consultant, accountant or representative of a property owner)?		No
13. Do you or your spouse have a contract with a local government or an appraisal district?		No
14. Does a business in which you or your spouse own a substantial interest have a contract with a local government or an appraisal district?		No
15. Are you presently under a criminal charge or indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude? 15a. If "Yes", explain: _____		No
16. Are you legally eligible to work in the United States? (Proof of eligibility will be required upon appointment.)		Yes

*Answering "No" disqualifies applicant**

An answer of "No" to questions 1, 2, or 16 or an answer of "Yes" to questions 3-15 indicated that you are not eligible to serve on the Collin ARB.

6. Delinquent Taxes

In the space below, you must provide the CCAD account number(s) and location address for all properties (real, mineral and business personal) you currently own, in whole or part. Include all property owned by partnerships or sole proprietorships, provide the business name, if applicable.

ACCOUNT NUMBER	LOCATION	OWNER OR BUSINESS NAME
R958800A01101	912 Eagle Creek Trl McKinney	Dianne Faltys

Check here: ☐ if you have additional properties to disclose.

17. Are taxes delinquent on any of these properties?	No
17a. If "Yes", do you have a property tax deferral?	

7. Why do you want to serve?

State why you should be considered for appointment to the Collin ARB.

I have served the past 4 years, enjoyed it, learned alot, and would like to continue serving in 2024 and 2025.

20. If appointed by the Administrative Law Judge, would you be willing to serve as:	No
20a. ARB Chairperson?	
20b. ARB Secretary?	Yes

8. Additional Comments (Optional)
--

8. Signature and Affirmation

I have read this application carefully. I certify that all information given by me is true, accurate and complete. I understand that falsifying, omitting or misrepresenting information could result in failure to consider this application. I also understand it is a criminal violation to make a false statement on this application.

I authorize Collin ARB or its representative to verify the statements I have made and to obtain any information from schools, employers, Texas Department of Public Safety or other criminal justice agency, or individuals relating to my background or activities. I understand that any information obtained is for official use by the Collin Central Appraisal District (CCAD) or by the Appraisal Review Board (ARB) and may be disclosed to third parties only as necessary in fulfillment of official responsibilities. I understand that I am not required to consent to a criminal history report and that if I do not do so, my application will not be processed further.

Please initial: YES dmf

I hereby release and hold harmless any individual, including record custodians, from any liability for damages of whatever kind or nature which may at any time result to me on account of compliance, or any attempt to comply with this authorization.

I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Collin ARB.

I am aware and agree, I will be an independent contractor and not an employee of CCAD or Collin ARB.

Dianne Faltys
Dianne Faltys (Jul 3, 2023 10:30 CDT)

Applicant Signature

7/3/2023

Date

Dianne Faltys

Printed Name

In lieu of on-line application submission; you may
mail/deliver a physical application to:

**Collin Appraisal Review Board
ATTN: Taxpayer Liaison
250 Eldorado Parkway
McKinney, TX 75069**

Nancy Mandell Bittner
6120 Cove Creek Lane
Frisco, TX 75034
214-563-6309 (C)

PROFESSIONAL EXPERIENCE

- | | |
|---|-------------------------|
| <u>CATHOLIC CHARITIES OF DALLAS, (CCD) Dallas, TX</u> | 10/2019 – 6/2018 |
| <ul style="list-style-type: none">- Chief Financial Officer (CFO) | |
| <u>PEPSICO, INC., Plano, TX</u> | 12/2003 – 6/2018 |
| <ul style="list-style-type: none">- Chief Financial Officer (CFO) – Information Technology- Vice President of Planning, IT- Senior Director of Planning, IT | |
| <u>ALIXPARTNERS. LLC, Dallas, TX</u> | 3/2002-12/2003 |
| <ul style="list-style-type: none">- Bankruptcy and Turnaround Consultant | |
| <u>AMERISERVE, INC., Addison, TX</u> | 1/1998 – 11/2001 |
| <ul style="list-style-type: none">- Vice President of Planning | |
| <u>FRITO-LAY. INC. Plano / Chicago</u> | 9/1992 – 1/1998 |
| <ul style="list-style-type: none">- Senior Director of Finance- Various Finance Manager/Analyst roles | |
| <u>PROCTOR & GAMBLE, Cincinnati, OH</u> | Summer 1991 |
| <ul style="list-style-type: none">- Joint Finance and Marketing Intern | |
| <u>ARTHUR ANDERSEN, Sacramento, CA</u> | 7/1987 – 7/1990 |
| <ul style="list-style-type: none">- Senior Auditor | |

EDUCATION, CERTIFICATIONS AND ASSOCIATIONS

- Kellogg Graduate School of Management, Northwestern University –MBA**
- Majors in Finance, Marketing, International Business and Transportation – June 1992
- University of California at Davis – BA**
- Major in Economics and minor in Anthropology – June 1986
- Certified Public Accountant, State of California**
- Member, California State Board of Accountancy
 - Member, AICPA



COLLIN APPRAISAL REVIEW BOARD

250 Eldorado Pkwy, McKinney, TX 75069

Phone: 469.742.9288 • Web: www.collinarb.org

November 21, 2024

George Chollar
Chairman
Collin Central Appraisal District Appraisal Review Board
250 Eldorado Pkwy
McKinney, TX 75069

Re: Appointments to Collin CAD Appraisal Review Board for 2025 – 2026

Pursuant to Texas Property Tax Code § 6.41 and § 6.414, the following members are appointed to the Appraisal Review Board for the Collin County Appraisal District for a term of the duration, beginning date and ending date as stated below, except and until otherwise provided by law:

New appointments (not currently serving), Two-year term, Beginning January 1, 2025, and Expiring December 31, 2026:

1. Barbra Brooks-Barker
2. Deborah Daniel (*Auxiliary*)
3. Ben DeVries
4. Keith Felker
5. Robert Gardner
6. Steve Hager (*Auxiliary*)
7. Kenneth Holmes
8. Kannan Iyer
9. Kacey Judd (*Auxiliary*)
10. James Nagy
11. Larry Uberta (*Auxiliary*)

Reappointments for 2nd Term, Two-year term, Beginning January 1, 2025, and Expiring December 31, 2026:

1. Henry M. Bell
2. Alan B. Branham (*Auxiliary*)
3. Lawrence A. Curfman (*Auxiliary*)
4. Michael J. Gross
5. Bert J. Leatch
6. David R. Morgan (*Auxiliary*)
7. David G. Richard

Reappointments for 3rd Term, Two-year term, Beginning January 1, 2025, and Expiring December 31, 2026:

1. George W. Chollar
2. Nasima Chowdhury (*Auxiliary*)
3. Marilyn C. Hardin
4. Olin E. Jaye
5. Gwendolyn K. Munder (*Auxiliary*)
6. Floyd W. Smith Jr.

7. Azaliah S. Ton (Auxiliary)
8. Hounng (Rachel) Tran
9. Janet Hobart-Welborn
10. Norman J. Whitt

Pursuant to Texas Property Tax Code § 6.41(d-3), please notify the appointees of their appointments, and when and where they are to appear.

Thank you,

Brian Mantzey
Chairman, Collin CAD Board of Directors

CC: Marty Wright, Chief Appraiser
Stephanie Cave-Bernal, Deputy Chief Appraiser
Tina Castillo, Director of ARB and Agent Services
Chris Nickell, Taxpayer Liaison Officer



COLLIN APPRAISAL REVIEW BOARD

250 Eldorado Pkwy, McKinney, TX 75069

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November 21, 2024

George Chollar
Chairman
Collin Central Appraisal District Appraisal Review Board
250 Eldorado Pkwy
McKinney, TX 75069

Re: Officer Appointments to Collin CAD Appraisal Review Board for 2025

Pursuant to Texas Property Tax Code § 6.42(a) and CCAD Policy No. 114, the following ARB members are appointed as Officers of the Appraisal Review Board for the Collin County Appraisal District for a term from January 1, 2025 to December 31, 2025, except and until otherwise provided by law:

ARB Chairman: George Chollar

ARB Vice Chairman: Nancy Bittner

ARB Secretary: Dianne Faltys

Thank you,

Brian Mantzey
Chairman, Collin CAD Board of Directors

CC: Marty Wright, Chief Appraiser
Stephanie Cave-Bernal, Deputy Chief Appraiser
Tina Castillo, Director of ARB and Agent Services
Chris Nickell, Taxpayer Liaison Officer

F.1.
Taxpayer Liaison Officer Report.

November 21, 2024



Collin Central Appraisal District Taxpayer Liaison Officer

Memo

TO: Board of Directors

FROM: Chris Nickell, Taxpayer Liaison Officer

RE: Monthly Status Report

DATE: November 17, 2024

- 1) We had one complaint filed by an attorney for a property being built for the Texas Department of Public Safety concerning a missed 14 evidence request. This has been thoroughly researched and determined to be handled correctly by the ARB.
- 2) We received 45 comment cards in October. Out of 225 possible boxes checked 220 were Excellent and 5 were N/A.
- 3) ARB Chairman will present their recommendations for 2025 staffing.



Collin Central Appraisal District Taxpayer Liaison Officer

Memo

TO: Board of Directors

FROM: Chris Nickell, Taxpayer Liaison Officer

RE: Monthly TDLR Status Report

DATE: November 17, 2024

There are no new TDLR complaints to report. The Bint file #PTP 20230007199 is still active with the next update expected in September.